



## **IMPORTANT NAME CHANGE INFORMATION**

### **FIRST REPORT YOUR NAME CHANGE TO THE SOCIAL SECURITY ADMINISTRATION**

When you change your name, it is important to notify the Social Security Administration first. Michigan requires that you change your name on your Social Security card before doing so on your Driver's license and other legal documents.

Approximately 2-3 weeks after your wedding, return to the County Clerk's Office where you applied for your marriage license or go online, to obtain a certified copy of your license. Fees schedules and information are available on each County Clerk Office website.

Once you receive your certified copy, take one and visit your local Social Security Office to record a name change. The Social Security Office will **not** keep your certified copy, but does require you to bring it to change your name. A new social security card will be mailed to you. Your Social Security number does not change.

If you cannot visit your local office or require additional information, you may obtain it by calling 800-772-1213 to make arrangements to process by mail. There are no fees for this service.

### **WARNING**

You may receive a solicitation by mail from a private company offering to help you process your name change for a fee. To use the services of such a company is neither necessary nor timesaving.

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### **SECOND REPORT YOUR NAME CHANGE TO THE SECRETARY OF STATE**

After changing your name with the Social Security Administration, take a certified copy of your marriage license to the Secretary of State's Office to change your name on your driver's license or State Identification. Your new Social Security card may be requested as proof of changing your name. If you have any questions, you may contact the Secretary of State at 888-767-6424.